



Effective July 1, 2023 A standard fee schedule will be followed to produce records/health information, including allowable fees as identified by federal, state, or local law or regulation. The following information fee schedule is in place:

Continuing Health Care:

1. Free to the requesting medical provider for continuing care

To the Patient:

2. To the patient for purposes of continuing health care: A standard packet copy is free for the patient.

The standard packet includes:

Clinic: Clinic Encounter, Lab, X-ray, Procedure Notes

Hospital: History and Physical, Discharge Summary, Consultation, Operative Reports, Progress Notes from providers, Therapy- PT, OT, Speech (Initial Evaluation, therapy progress notes and therapy discharge summary), Lab Summary, Medical Imaging Results

3. Full and complete record for the patient: Electronic copy \$6.50. Paper copy ten dollars for the first ten pages and thirty- three cents for each additional page.

In response to a subpoena other than a grand jury subpoena, At the direction of a Patient to an Attorney, Insurance company, or other third party:

4. A) A search fee of eighteen dollars will be charged in addition to the fees below.
B) A full and complete copy, including any requested certification statement, itemized statements, or bills:
 - 1) For a paper copy of a medical record that is not listed below the fee will be ten dollars for the first ten pages and thirty- three cents for each additional page
 - 2) For an electronic copy of a medical record not specified below the fee will be twenty- five cents per page.
 - 3) For a printed copy of an x-ray, magnetic resonance imaging, computerized tomography scan or any other form of medical imaging the fee will be ten dollars.
 - 4) For an x ray, magnetic resonance imaging, computerized tomography scan, or any other form of medical imaging that is copied to a compact disc, digital video disc, or other transportable electronic media the fee will be fifteen dollars.
 - 5) A signed certification, attesting that the copy of the medical record is an accurate and complete copy of the patient's original record on file for the time period specified will have a ten-dollar certification fee.

- B) The cost of postage or shipping along with any applicable tax will also be charged.

C) Each Monument Health hospital or clinic may submit an individual invoice for records from that location.

SD Worker's Compensation:

5. 10.00 for pages 1-10 and .33 per page for subsequent pages

SD Disability Determination:

6. 13.06 for pages 1-25 and .50 per page for subsequent pages. Maximum fee: \$35.00

Medicare and Government Audits:

7. .12 per page unless a specific auditor has a contracted record release amount as identified by Monument Health contract management.

Pre-payment is required except for any hardship identified by the patient.